



# MASKASTAGE MASTERS

## Instructions for registration

### How to fill out the form

**Advice.** Before you start filling out the form, please carefully read these instructions and make sure that you understand everything correctly.

### STEPS OF WORK

#### **1. High-quality video materials:**

- Use only the latest high-definition videos shot in well lit environment.
- Eliminate distortion, watermarks or any contact information, as well as name, group name or number.
- The file must be labeled with the name of your number (for example, Max-Dance, Contortion, etc.).

#### **2. Professional resume:**

- Include complete biometric data (height, weight).
- Provide a complete list of your professional skills.
- Include a brief history of education.
- List your most recent employers.

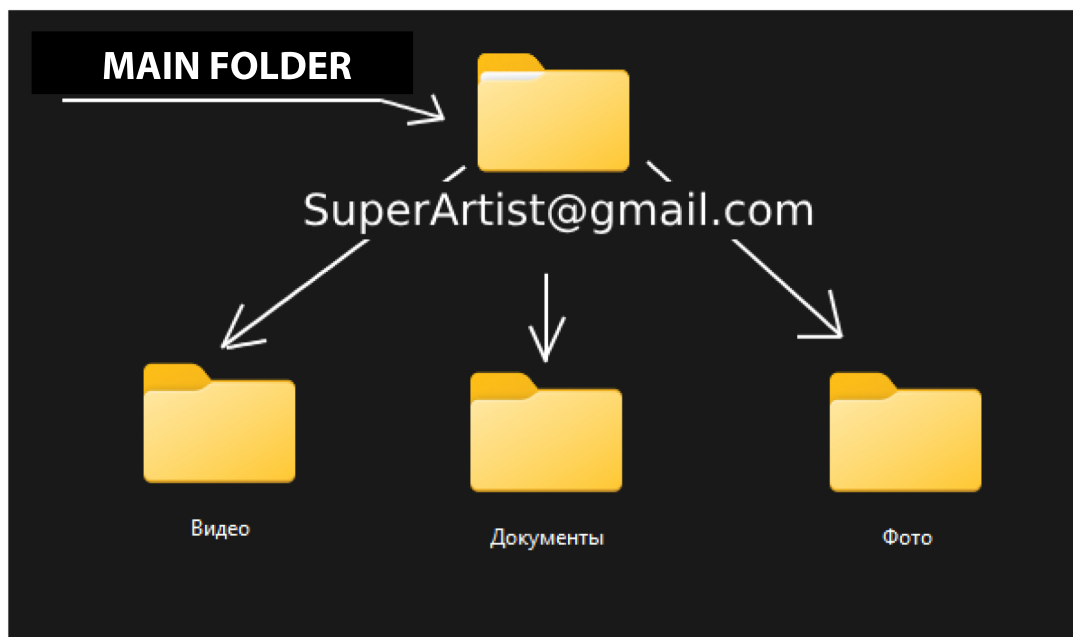
#### **3. Photos must include:**

- Portrait photo.
- Full-length photo.
- Working photos of your room.
- Dancers must also provide a photograph holding a poster, indicating the date of the photo shoot.

#### 4. Creating a document hierarchy:

- Create **Home** "Promo Case" folder
- Create a folder **Photo** and put it in a folder **home**
- Create a folder **Video** and put it in a folder **home**
- Create a folder **Documentation** and put it in a folder **home**
- Place the videos you prepared in a folder **Video**
- Place the photos you prepared in a folder **Photo**
- Place the forms and documents you prepared in a folder **Documentation**
- Rename **Home** folder using **NAME** your hisemail: for example, if your mailbox is SuperArtist@google.com , then your **home** the folder where all Promo Case files will be stored will be called SuperArtist@gmail.com

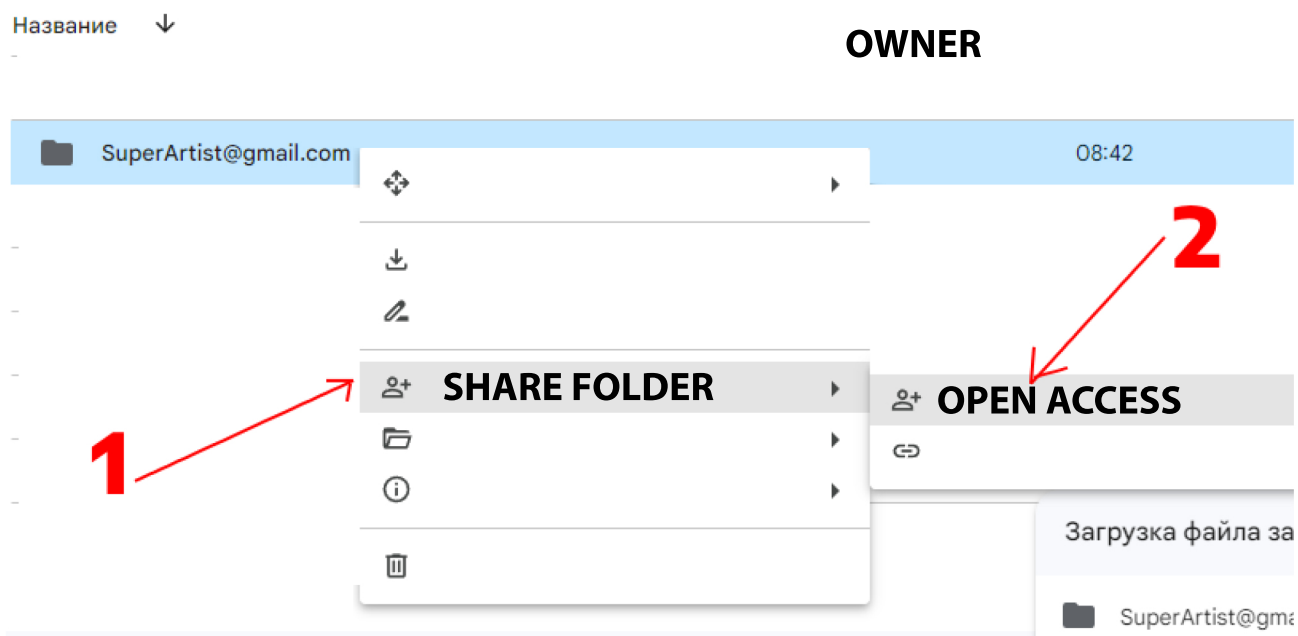
An example of what a folder hierarchy might look like **rice.1**

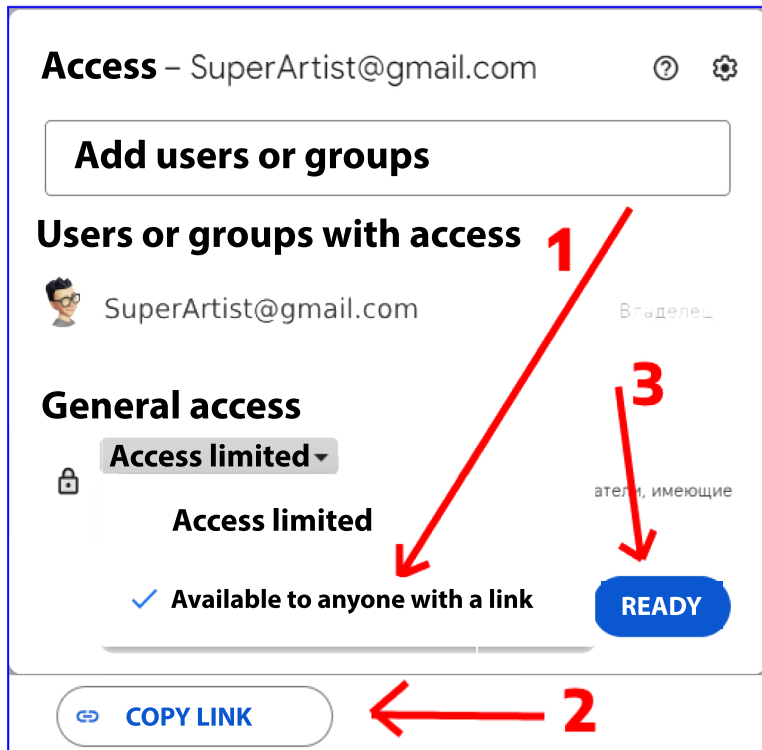


\*If you have done everything as shown in the picture, then you can start uploading files to the cloud on **Google Drive** disk.

## 5. Working with the cloudGoogle Drive

- Login to your**Google**account, if you don't have one, you can register (it's free).
- Login to[GoogleDrive disk cloud service](#)
- Upload the created folder with its contents. It can be done in several ways, right-click on any free area in the Google Drive window, select the option**Download folder**,select your created**Home**(renamed) folder on your device and click**download**. After a successful download, a folder with its attachments will appear in your Google Drive cloud storage. Check that all the contents of the folders are loaded.
- Make the folder viewable. To do this, click right click on**Home** folder (or whatever you renamed it SuperArtist@gmail.com )
- next, select the option**(1)Share**, then select the option from the submenu that opens**(2)To open access**. (see picture 2)





● Next to the tab **Access limited**, in the appeared menu select option **(1) Everyone who has a link** then click on the button **(2) Copy link**, and onwards on the button **(3) Ready**. All! the link has been copied and now you need to save it in any way convenient for you, or send it to yourself **Favorites** in Telegram chat, or WhatsApp, or save it to a text document.

## 6. Filling out the Online Form

- Follow the link in [Online Questionnaire](#) ,and carefully and neatly fill it out. You can fill it out **JUST ONE TIME**
- Have the following ready:
  1. link to **Google Drivedisk**
  2. links to your profiles in Telegram, WhatsApp, Messenger, Facebook, Instagram, Youtube, Email, etc.

## 7. Checking completion and sending

- Before submitting the form, check that it is filled out accurately.
- Next, click **Send**
- After correctly filling out and sending you will receive notification to the email address you provided to contact you.

We wish you success! If you have any difficulties filling it out, feel free to contact us for help at: [maska.stagemasters@gmail.com](mailto:maska.stagemasters@gmail.com)